Main DU Website:  http://www.du.edu/
Website for International Students attending DU:  http://www.du.edu/intl/isss/index.html
Website for Incoming Exchange Students:  http://www.du.edu/abroad/exchange-students.html

General Contact Information for DU Office of International Education:

Office Address:
University of Denver
Office of International Education
2200 South Josephine Street
Denver, CO 80208-8600
USA

Office Numbers:
Telephone # (+1) 303.871.4912; Fax # (+1) 303.871.4910

Exchange Contacts:
Luc Beaudoin, Associate Provost for Internationalization
Denise Cope, Director - Office of International Education
Casey Dinger, Assistant Director—Office of Internationalization

Exchange contact for Lund University, University of Glasgow
Stephanie Roberts, Program Manager - Office of International Education

Exchange contact for all other exchange partnerships

Application Information:
Exchange Application (and list of Additional Documents) can be found here:

All application materials can be submitted via scanned copy to either:
Casey.Dinger@du.edu  (Lund University and University of Glasgow)
Stephanie.Roberts@du.edu  (all other exchange partnerships)

Application Deadlines:

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>Fall Quarter 2017</td>
<td>March 15, 2017</td>
</tr>
<tr>
<td>Winter or Spring Quarter 2018</td>
<td>September 15, 2017</td>
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</tbody>
</table>
Required Application Documents:
In addition to the application form, students must submit the following:

- **Insurance Requirement Attestation Form**
  
  [http://www.du.edu/issss/media/documents/forms/j_insurance_form.pdf](http://www.du.edu/issss/media/documents/forms/j_insurance_form.pdf)

- **Statement of Purpose**
  
  Minimum 1 page statement explaining why students chose the University of Denver for their exchange term abroad. Students should indicate any specific areas of interest (academic, personal, professional) in DU.

- **TOEFL or IELTS scores**
  
  Undergraduate students: TOEFL score of at least 550 paper-based test (at least 55 on subscores) or 80 internet-based test (at least 20 on all internet-based subscores). IELTS scores must be at least 6.5, with no less than 6.0 on any individual band scores. See [http://www.du.edu/apply/admission/apply/international/proficiency.html](http://www.du.edu/apply/admission/apply/international/proficiency.html).

  Graduate students: TOEFL and IELTS requirements vary by department at the graduate level and are often higher than those scores required for undergraduates. For a full list of departmental TOEFL requirements, see [http://www.du.edu/media/documents/graduates/toefl_ielts_table.pdf](http://www.du.edu/media/documents/graduates/toefl_ielts_table.pdf)

  Note: All non-native speakers of English will be required to take an English Language Proficiency Assessment (ELPA) during International Student Orientation, regardless of their TOEFL or IELTS test scores. The results of the English Language Proficiency Assessment (ELPA) will determine whether the student is advised to take a writing course, ENGL 1191 "Advanced Writing for International Students” and/or speaking course, ENGG 1080 “Speaking Strategically” in addition to regular university courses.

- **Proof of financial support** (see note at the bottom of this document for Lund Law students):
  
  Students can submit a scanned copy of a bank statement verifying sufficient funds. If the student has a sponsor, please also submit a letter from the sponsor certifying willingness to support the student’s studies, relationship to the student, and complete contact information. Exchange students must provide proof of financial support in the estimated amount of **USD 6,433.35 per quarter** of study at DU. Proof of funding breakdowns can be found here: [http://www.du.edu/abroad/exchange-students.html](http://www.du.edu/abroad/exchange-students.html)

- **Photocopy of passport information/photo page(s)**

- **Transcript, translated into English, that shows the current level of education**

- **Proof of MMR vaccinations**
  
  Students must complete both pages of the Health and Counseling Center form found at:


  or submit a vaccination record. This should be submitted as part of the exchange application but can be submitted upon arrival at DU if necessary.
Academics:

**Academic Calendar and Class Schedules:**

The DU academic calendar for AY 17-18 can be found at:

http://www.du.edu/registrar/media/documents/academic-calendars/2017calendar.pdf

- Exchange students are expected to arrive prior to the start of classes in order to attend the International Student Orientation. (General dates to be used for planning purposes:
  - Fall quarter - arrive late August/early September,
  - Winter quarter - arrive early January and Spring quarter - to be determined.)
  - More specific dates will be provided after acceptance as an Exchange student.
- All non-native speakers of English will be required to take an English Language Proficiency Assessment (ELPA) online before arrival or during International Student Orientation, regardless of TOEFL or IELTS test scores.

The DU online schedule of classes can be found at:

http://www.du.edu/registrar/course/scheduleofclasses.html

- Courses at University College, the Women's College, and the College of Law are not available as part of this exchange program. *(Please note that students from the Faculty of Law at Lund University can choose courses at the College of Law at University of Denver.)*
- Online courses are not available to exchange students
- Summer term and Inter-terms are not available as part of the Exchange program.
- We cannot guarantee entrance into any specific course nor can we guarantee that each course will be offered.

**Other Course and Admission Information:**

- Courses must be taken for a grade; pass/fail and auditing are not options.
- Students categorized as undergraduate students at DU must enroll in at least 12 credit hours per quarter, while students categorized as graduate students must enroll in at least 8 graduate-level credit hours per quarter.
- Admission as an exchange student does not admit a student to any regular University degree or certificate program. Exchange students are recorded as in “special status.”
- A student is limited to a maximum of one academic year under the exchange program.
- Limited courses through the ELC (English Language Center) are available if students are recommended to these courses based on the English Language Proficiency Assessment (ELPA) they will take upon arrival. Students are encouraged, though not required, to follow the advice of the ELC. Students affected should check with their home institution if credit will be accepted, and such cases are handled on a case-by-case basis. Interested students should contact Stephanie Roberts/Casey Dinger for more information.

**Housing and Other Fees:**

**Housing and Meals:**

Students are expected to pay the cost of housing and meals, as these costs are not included as part of the exchange agreement. *Please note DU cannot guarantee on-campus housing.* Exchange students can choose to stay in either on-campus *(if available)* or off-campus housing. However, if you sign up for housing and are given a space, please know this is a contract that you will be expected to fulfill for the duration of time you attend DU and you are subject to DU Housing cancellation policies.
On-Campus Housing: You can learn more about each on-campus residence hall by going to this website: [http://www.du.edu/housing/buildings/index.html](http://www.du.edu/housing/buildings/index.html). Charges are per quarter and costs vary based on the room and meal plan requested. Past exchange students have found housing in Centennial Towers (double rooms are available) or Nagel Hall Apartments (single rooms in a suite) as these rooms have kitchens, and remain open during university breaks. Be aware that on-campus housing is extremely limited and may not be available. More information concerning Housing Application deadlines will be provided after acceptance as an Exchange student.

Please take the following information into your decision-making. At DU, the limited on-campus housing is mainly for students between ages of 16 and 21. The Housing Office may not able to accommodate on-campus housing for students over age of 25. Also, please note that on-campus apartment housing at DU is gender neutral. If you have a strong preference for a single sex apartment, please let us know at your earliest convenience and we will do our best to accommodate it. While these buildings are not single sex buildings, individual bedrooms and suites are single sex. Also, please note that most bedrooms on campus are “double rooms” within a suite. This means that two students share one bedroom (with two beds). You do have options to request a single bedroom, but you need to understand that a single bedroom is not guaranteed and you will have to work with the Housing Office individually.

Off-Campus Housing: DU’s Housing and Residential Education department does not provide off-campus housing, but still try to help connect students to resources for living off campus. More information can be found on their website at: [http://www.du.edu/housing/resources/offcampus.html](http://www.du.edu/housing/resources/offcampus.html) including information on DU’s preferred off-campus housing option for interested students.

Health and Counseling Fee:
Students are expected to pay the Health and Counseling fee every quarter as this fee is not covered by the exchange. (Note: the Student Activity fee and the Technology fee are covered by the exchange and will not be billed to the student). Note this fee is separate from Medical Insurance listed below as is a required fee for all students.

Medical insurance and waiver:
Students are required to participate in the DU Student Health Insurance Plan or provide proof of other adequate health insurance coverage. For more information: [http://www.du.edu/health-and-counseling-center/coveragecosts/index.html](http://www.du.edu/health-and-counseling-center/coveragecosts/index.html).
Students are automatically enrolled in and expected to pay for University of Denver health insurance, but if proof of other adequate health insurance coverage can be provided, the insurance can be waived. For more information: [http://www.du.edu/health-and-counseling-center/coveragecosts/waiver.html](http://www.du.edu/health-and-counseling-center/coveragecosts/waiver.html)

*Proof of Finance amounts are based on 2016-2017 costs plus an anticipated 5% increase and are subject to change. Lund University Law students studying at the Law School have a different financial proof requirement based on the Law Schools semester structure, which has been sent to the Lund University international team.*