

# Yearlong Program Petition

## Process & Instructions



Research  
Programs



Research  
Yearlong  
Process & Meet  
OIE Advisor



Complete  
Yearlong  
Petition



Submit Entire  
Application in  
DU Passport by  
Petition Deadline



Complete  
Additional  
Steps After  
You Submit

### Research Programs

- Determine which programs are the best fit for you.
- **Consider an exchange program first.** Exchange programs are the only guaranteed way to study abroad for the entire academic year, as they are designed to be longer than a standard quarter/semester program. Review available exchange programs before looking into other yearlong options. These programs do not require a petition.
- **Yearlong options are limited for DUPPs.** Aside from our exchange programs, DU may have limited spots for yearlong study abroad on DU Partner Programs. Students can submit either...
  - *Yearlong Petition*: Request to extend one quarter- or semester-long DUPP to a full academic year.
  - *Back-to-Back Form*: Two different programs (DUPP | AUP | UPP) representing a full academic year.
- **Make sure your program offers a yearlong option.** This option is not available for all programs. Look under *Dates & Deadlines* on the program brochure for Academic Year (by petition).

### Research Yearlong Process & Meet with OIE Advisor

- **Meet with an OIE advisor early.** We recommend discussing important considerations & how the process works early in the process, even if you're unsure whether you'll actually submit a petition.
- **Learn how the petition process works below.** Follow all instructions carefully to ensure your petition is considered.

## Complete Yearlong Petition

- **Upload your petition correctly.** Follow the instructions below to ensure your petition is correctly uploaded to DU Passport & remains eligible for consideration.

## Submit Entire DU Passport Application on Time

- **Upload your petition before you submit!**
  - The OIE prioritizes on-time petitions.
  - You must complete ALL application steps (incl. uploading your petition) **before you hit submit** in DU Passport for your petition to be considered “on-time”— even if you choose the early deadline.
  - You must submit your entire application by the petition deadline (**Jan 15, 2022**) for your petition to be considered “on-time.”
- **Late petitions are accepted until the wait-list deadline.** The OIE reviews late petitions *in the order received*. Students who submit before the petition deadline will be higher on the wait-list.

## Complete Additional Steps After You Submit

- **Interview with the OIE Director:** Students who submit complete petitions may be asked to interview with the OIE Director **after the standard deadline**. Late submissions will not include a director interview.

## How Scoring Works

Students will be scored on the quality of their petition, as well as their interview, and will be considered for a yearlong program spot based on their score as it compares to others. Students not granted a yearlong program spot may remain on the waitlist in case additional spots later become available.

# Yearlong Petition Form

Your Name: \_\_\_\_\_ (Last, First)

DU ID: 87 \_\_\_\_\_

**Petition Options:** Being granted a yearlong petition does not guarantee you will be offered a nomination for your first choice program. If not nominated to your first choice, do you wish to be considered for a...

Yearlong extension for your **second choice**? (check one) ☐ Yes ☐ No

Yearlong extension for your **third choice**? (check one) ☐ Yes ☐ No

## Academic Plan

List all courses you plan to take each term abroad if granted the petition. Make sure to note the **program name**, and list the **course title, number, and term** for each course. If your program(s) have not posted a course list for your term, please use the same term from an earlier year as a guide and make note of that in your essay below. *Priority is given to students with complete, accurate, and well thought-out course plans.*

### First Choice Program: Academic Plan

Program Name: \_\_\_\_\_

First Term	Second Term	Third Term N/A if program has only 2 terms per year

# Yearlong Petition Form

## *Second Choice Program Plan (if applicable)*

Program Name: \_\_\_\_\_

First Term	Second Term	Third Term N/A if program has only 2 terms per year

## *Third Choice Program Plan (if applicable)*

Program Name: \_\_\_\_\_

First Term	Second Term	Third Term N/A if program has only 2 terms

# Yearlong Petition Form

## Essay

Discuss why studying abroad for a year is significant for you and what you hope to accomplish. Please demonstrate why yearlong study abroad on the program(s) you have selected is a better fit for you than a DU exchange program. Focus on academics and language, rather than location.