

# RESIDENCE PERMIT FOR STUDY ABROAD AND EXCHANGE STUDENTS IN SWEDEN

Study abroad and exchange students who are not citizens of a EU or EEA (ex. Switzerland) country must apply for a Residence Permit (RP), *uppehållstillstånd*, in order to study in Sweden.

**You must have applied for and been granted a Residence Permit **BEFORE** you leave for Sweden.**

*The information below is provided only for your convenience and should be considered informal advice only. The Swedish Migration Board is solely responsible for the issuance of residence permits. Their policies, application requirements and online systems are designed in accordance with Swedish law and are subject to change.*

*It is the student's responsibility to follow the requirements of the Swedish Migration Board*

We strongly suggest that students apply for their residence permit online. The online applications are the quickest and easiest way to apply as they go directly to the Migration Board for immediate processing: [https://www.migrationsverket.se/info/891\\_en.html](https://www.migrationsverket.se/info/891_en.html)

If for some reason you cannot apply online, you can submit the application at the Swedish Embassy in person or by mail: <http://www.swedenabroad.com/washington>

## **You need the following documents when you apply:**

1. Passport scans: good quality scans of the pages in your passports showing your biographical data and the expiration dates. All Pages with stamps or visas should be scanned. Passports need to be valid until after the date of departure from Sweden.
2. Letter of Acceptance from Lund University: you will receive this after you are accepted. This letter will show you have been admitted to full-time studies at Lund University.
3. Evidence of Funds: A bank statement in your name confirming that you have funds (in cash) to support yourself for the entire period of study in Sweden. The minimum amount required for a semester (5 months) is SEK 41,850 and for a year (10 months) SEK 83,700 The Swedish Migration Board requires the bank statement be in YOUR NAME ONLY! In addition, the bank statement should have a date close to the date you submit your application.
4. Evidence of Health Insurance: The Letter of Acceptance is the document wherein it is stated that you have comprehensive health insurance valid in Sweden (FAS+).

## **When to Apply?**

You need to apply for Residence Permit immediately after delivery of your Letter of Acceptance. In this way you can be confident that you will have a decision before departure for Sweden. Please prepare the other necessary documentation so that it is ready when your Letter of Acceptance arrives.

## Online application tips:

If you are able to apply online please use the online application at [https://www.migrationsverket.se/info/891\\_en.html](https://www.migrationsverket.se/info/891_en.html) and follow the tips below:

- On the third page of the “enter your information” section of the application, under “Planned studies in Sweden” you should choose “University/college student” and then click on the “add admission” + symbol (please see attached image on following page).
- You can enter your application number from the printed copy of your online exchange application, however **an application number it is not required for exchange students**.
- Under “Have you paid your tuition fee?” choose “no” and you can then choose a reason, which should be “Exchange student”.
  - Under “contact person” you should list the name and contact details of the coordinator who signed your Letter of Acceptance.

After completing the application, you will need to upload the following documents:

- **Confirmation of admission (*This is your Letter of Acceptance or “LoA”*)**
- **Passport photocopies**
- **Evidence of health insurance (*this is specified in the LoA, so upload that again*)**
- **Private savings (*this should be your bank statement mentioned above*)**

## Wait for the decision

When the Swedish Migration Board has reached its decision (which can take from a few days to several weeks), you will be informed by email that a decision has been taken. You will not receive the actual decision by email – only a notification. Be careful to give a valid email and address when you apply, and check your junk mail frequently.

The actual decision will be e-mailed to you by the Swedish Embassy or upon your request, will be sent via post. It is also possible to pick up the decision if you applied in person. Have your passport with you if you want to collect your decision in person.

You only need the decision stating you have been granted a residence permit to travel to Sweden. Once you arrive, you arrange to pick up the card from the nearest Migration Board office. Students coming from USA are directed to the Immigration office in Malmö (a nearby city about 10 minutes from Lund by train) for their card.

Please note that if your application is denied or more information is needed (rare but possible occurrences), you will have three weeks to appeal. It is necessary to resolve whatever issue exists with your application **BEFORE** travelling to Sweden.

## Screen Shot from Online Application



## Detail from the third section of the ONLINE application:

**Planned studies in Sweden**

I am applying as: *(required)*

☐ PhD student/doctoral student  
☒ University/college student

**Application number:** **University/ college of higher education:**

[+ Add admission](#)

Application number:

Distance education? *(required)*  
☐ Yes  
☐ No

Have you paid your tuition fee? *(required)*  
☐ Yes  
☒ No

Reason: *(required)*

How many credits does the course/programme have? *(required)*

Programme/course:

University/college of higher education: *(required)*

Address:

Post code: *(required)*  
SE-

City:

Contact person:

Contact person's e-mail address:

Contact person's telephone number:

[Cancel](#)

The application number is not mandatory for exchange students

This list is only visible once you choose "No"

Write the details of your exchange coordinator at Lund here (this should be the person who signed your Letter of Acceptance)

The application layout above is subject to change (last verified December 2019)