

Residence permit/study permit

*This is an overview of applying for study permit through the UDI website. More detailed information is found by following the steps provided on the website. There is also an option to follow the steps on the VFS Global website, where you will book a visit with a Visa Application Center in the U.S:

<https://www.vfsglobal.com/norway/USA/>

Study permit: As an American citizen wishing to study in Norway longer than 3 months you have to apply for a residence permit for studies, which is also often called a *study permit*.

- Make sure to apply before 1st of July.
- If you have any question during the application process you can call UDI directly or e-mail them and they will help you through the process. E-mail and phone numbers are found here: <https://www.udi.no/en/contact-us/>

1) To start your application for a study permit, go to the UDI portal:

- <https://www.udi.no/en/>
- Go to “want to apply”
- Select citizen of “USA”
- Scroll down to “study permit”
- Select study permit and “University College or University”
- Make sure to read through the requirements on this page, then select “**How to apply**”

*Unfortunately, students who have not completed a degree don't qualify for submitting their application in Norway. Therefore, select “No, wish to apply from abroad” (USA).

- At this page you will see **UDI's checklist**, which you will need to print out and hand in in person at the visa application center along with **all the necessary documents listed on this checklist**. Remember to sign the checklist before handing it in. Remember to fill in/mark off the documents on this list as you gather them.

With regards to the points on the checklist, please keep this in mind:

*With regards to “proof of place to live in Norway” you can put the address of Bjorknes University College and change it later. Other colleges do this – and this is what the exchange students at Bjorknes did last year. Bjorknes' address is found on the next page. We will send out more information on the housing application shortly.

*Since you will stay here for a semester you have to show proof of funding for living expenses for half the amount of the NOK 116,369 NOK. Proof of funding for living expenses could for instance be deposits in an American bank account.

The next step is to go to the **Application Portal** website and make a user at the **UDI portal**. If you have followed the step-by-step guide, **the portal/application form** is found beneath the link for the checklist.

- Remember to pay the application fee.
- Choose the Consulate of Norway in New York, USA to process application

2) Visit Visa Application Center in the U.S.

- You will have to submit documents in person at one of the Visa Application Centers of VFS that you choose in your application (Chicago, Houston, New York, San Francisco or Washington D.C.)
- You can book an appointment here:
https://www.vfsglobal.com/norway/USA/how_to_apply.html
(This is step 4 on the website if you've already submitted the application on the UDI website through following this guide).
- Make sure you have all the necessary documentation as provided on the checklist.
- Normally you must hand in your passport when submitting your documents.
- You also have the possibility to track your application on the Visa Application Center website.

3) Book an appointment with a police station in Oslo:

- If you haven't received an "entry message" from UDI you have the possibility to travel to Norway maximum three weeks before the semester starts. Within 7 days after you arrive in Norway you will need to register with a local police station to get your residence card. The appointment with the police station is set up online and you have to pay an application fee. **We will help set up the appointment here after you arrive Oslo, and Wanja will accompany you to the appointment at the police station.**

Additional information:

Bjørknes Organization number: 992 061 030

E-mail: info@bjorkneshoyskole.no

Address:

Bjørknes Høyskole

Lovisenberggata 13

0456 Oslo

Norway