

Sample Swedish Residence Permit Documents from Bank

Students studying abroad in Sweden will be required to show proof of funds when applying for a residence permit. If you plan to show personal funds, you can request a letter from your bank for this purpose. Alternately, you can provide a printout of your bank statement. Specific requirements for letter and bank statement are below. **The Swedish Embassy is very particular with the details of the letter or statement. Print and bring this sample to your bank to request your letter and/or statement. Make sure your documents match the criteria below.**

SAMPLE LETTER:

[ORIGINAL letter printed on official BANK LETTERHEAD]

Date: DD Month YYYY

Re: Customer's Name

To Whom It May Concern:

This letter is verification that the customer named above has an account at Bank Name with a current balance of US \$exact dollar amount.

Sincerely,

Bank Officer's Signature

Bank Officer's Name
Bank Officer's Title

BANK LETTER: Your letter must include ALL of the following criteria:

- Original letter (not a photocopy)
- On official bank letterhead
- Date letter was written – Must be within a month of the date of your residence permit application.
- Customer name – Account must be a savings or checking account that is in your name only. A joint or shared account will NOT work. If your letter states you have a joint/shared account or lists an account in someone else's name, your application will be rejected.
- Exact current balance – Approximately \$1200/month of your stay in Sweden. See the [LU Swedish Residence Permit Guide](#) to determine your exact amount. If you are staying for a partial month, round up to determine the number of months for evidence of funds. If you do not have the required amount, or you do not include the currency that your funds are in (ex: USD), your application will be rejected.
- Title & signature of bank officer
- Name & address of bank

BANK STATEMENT: Your statement must contain ALL of the following:

- Date printed – Must be within a month of the date of your residence permit application.
- Customer name – Account must be a savings or checking account that is in your name only. A joint or shared account will NOT work. If you submit a statement for a joint/shared account or an account in your parent's name, your application will be rejected. Investment accounts are not considered cash-equivalent and will be rejected.
- Exact current balance – Approximately \$1200/month of your stay in Sweden. See the [LU Swedish Residence Permit Guide](#) to determine your exact amount. If you are staying for a partial month, round up to determine the number of months for evidence of funds. If you do not have the required amount, or you do not include the currency that your funds are in (ex: USD), your application will be rejected.
- Name & address of bank

Sample Swedish Residence Permit Letter from Financial Aid Office

Students studying abroad in Sweden will be required to show proof of funds when applying for a residence permit. If you receive financial aid through the [DU Office of Financial Aid](#), you can request a letter from that office for this purpose. **The Swedish Embassy is very particular with the wording on these letters. Print and bring this sample to the Office of Financial Aid to request your letter. Make sure your document matches the criteria below.**

SAMPLE LETTER:

[ORIGINAL letter printed on DU Office of Financial Aid LETTERHEAD]

Date: DD Month YYYY

Re: Student's Name
Date of Birth

To Whom It May Concern:

The student named above will receive a loan / grant / scholarship for **\$exact dollar amount** (USD) from the University of Denver for participation in the University of Denver's 20XX Fall Semester / 20XX Spring Semester / 20XX-XX Academic Year study abroad program at Lund University in Lund, Sweden. The program starts on DD Month YYYY and ends on DD Month YYYY.

\$Amount that won't be refunded of these funds will be used to cover tuition, housing, and other university fees.

The student will also receive a refund of **\$exact refund amount** to freely use for living expenses during the study period in Sweden (food, local travel, etc.). This refund will be disbursed directly to the student in three payments of **\$exact dollar amount** each on Fall Disbursement Date (DD Month YYYY), Winter Disbursement Date (DD Month YYYY), and Spring Disbursement Date (DD Month YYYY).

If necessary, the student will show that they have any additional required funds for living expenses during the study period in Sweden by providing a bank statement with their residence permit application. Please also see any additional documents provided by the student.

If you have questions regarding these awards, please do not hesitate to contact the Office of Financial Aid at (+1) 303-871-4020.

Sincerely,

Financial Aid Officer's Signature

Financial Aid Officer's Name

Financial Aid Officer's Title

Your letter must meet ALL of the following criteria:

- It's an original letter (not a photocopy), AND
- It's on DU Office of Financial Aid letterhead, AND
- It includes the following items:
 - Date letter was written
 - Student's name & date of birth
 - Exact dollar amount of financial aid
 - Exact study abroad program dates*
 - Disbursement date
 - Expected refund (after tuition, housing, and other DU fees have been applied)
 - Title & signature of financial aid officer
 - Name & address of Financial Aid Office

* Students can find program dates in their DU Passport account.

This letter from the DU Office of Financial Aid is solely for the purpose of applying for your Swedish residence permit. Your actual financial aid award(s) may vary.